

**HUTCHINSON COUNTY COMMISSIONERS**  
**Regular Commission Meeting**  
140 EUCLID ST  
OLIVET SD 57052

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**MINUTES OF THE HUTCHINSON COUNTY COMMISSION**

**June 18, 2019**

**9:00 am** Chairman Friesen opened the meeting with the Pledge of Allegiance.

**Members Present.** Chairman Friesen, Commissioners Henke, Mehlhaff, Edlund and Ulmer.

**Adopt of Agenda:** Motion was made by Henke, second by Ulmer to approve the agenda as presented. Motion carried.

**Approval of minutes:** Motion was made by Edlund, second by Mehlhaff to approve the minutes from June 4, 2019. Motion carried.

**Reports:** Treasurers Cash Drawer Audit \$9,751,067.03, Auditors Account with the Treasurer \$9,751,067.03. Reconciliation of Cash Assets showed Total Cash \$9,751,067.03. The General Fund was \$3,743,465.41; Road & Bridge Fund \$764,701.01; E-911 \$316,126.08; E&DS \$34,653.77; Domestic Abuse \$2,948.59; M&P Fund \$9,084.03; Capital Project fund \$3,178,255.40 & Other Governmental Funds \$1,701,832.74 adding to a Grand total of General Ledger Cash of \$9,751,067.03. Motion was made by Mehlhaff, second by Henke to approve the reports as presented. Motion carried.

**Claims:** Motion was made by Friesen, second by Mehlhaff to approve the claims as presented. Motion carried. AT&T Teleconference Services 57.78 Utilities; Avera St Benedict Health Center \$2227.37 Services; Butler Machinery \$6926.46 Parts; Century Link \$426.81 Utilities; Classic Collision & Frame \$275.96 Repairs & Maintenance; Dakota Fluid Power \$68.23 Parts; Davison County Sheriff \$760.00 Jail Rentals; Executive Management Finance Officer \$24.75 BIT Billing; Freeman Regional Health Services \$43.00 Blood Alcohol; Goehring, Keith \$121.00 MI Hearing; Goldenwest Technologies \$11,423.89 Firewalls; Huether's Lawn Service \$290.00 Mowing; Innovative Office Solutions \$106.84 Supplies; Istate Truck, INC \$186.32 Parts; Klaudts Service \$2468.41 Repairs & Maintenance; Lincoln County \$12.42 Involuntary MI; Matheson Tri Gas, INC \$400.52 Parts & Repairs; Menno Lumber Company \$6.99 Supplies; Michelson Law Office \$228.50 MI Hearing; Minnehaha County Regional \$690.00 Juvenile Beds; Mitchell Clinic LTD \$119.00 Physician Services; Myers Sanitation \$324.00 Garbage; Neopost \$140.00 Supplies; Northwestern Energy \$727.77 Utilities; Printed Impressions \$95.00 Supplies; Quill Corporation \$762.52 Supplies; Riverside Heating & Cooling \$1224.00 Air Conditioner; Runnings \$371.86 Supplies; Santel Corporation \$372.50 Utilities; Second Century Publishing, Inc. \$816.81 Publishing; Spencer Quarries, Inc. \$18,522.01 Rocks; Stepping Stones \$500.00 Quarterly Billing; Tran Source Truck & Equipment \$1190.06 Repairs; Trinity Electric, LLC \$160.70 Repairs; Tripp Farmers Lumber \$1691.77 Supplies; Tripp, City of \$30.00 Utilities; Truck-Trailer Sales & Service \$557.00 Parts; Uline \$87.70 Supplies; Union County Sheriff's Office \$65.00 Serving Papers; Upper Deck Architects \$6609.63 Architect Fees; US Bank \$561.35 Supplies; US Postal Service \$2500.00 Postage; Walter Welding \$149.20 Repairs; Yankton County Treasurer \$120.00 MI Hearing.

**9:05 am Auditor Murtha: County 211 Resource Information System:** Discussion was held with Auditor Murtha and the board concerning the implementation of County 211 Information System. This system provides residents with information about and referrals to social services for everyday needs and in time of crisis. The state has \$375,000 for funding for a 50% match to the county. Cost is based on population and we have 7,468 residents in the county, so our cost is \$6,871. Motion was made by Edlund, second by Mehlhaff to approve the cost share of \$3,435.50 to implement County 211 in the county. Motion carried.

**Courthouse Holiday Hours:** Auditor Murtha read the email from Governor Kristy Noem to all South Dakota counties concerning the July 4<sup>th</sup> holiday office hours. Motion was made by Mehlhaff, and second by Edlund to approve the closure of the courthouse on Friday, July 5<sup>th</sup>. These holiday hours coincide with the holiday hours of the state offices in Pierre. Motion carried.

**Contingency Transfers:** Motion by Edlund second by Ulmer that the Hutchinson County Commission hereby resolves to transfer from the General Fund Contingency 101-112-499 to cover the following budget. Roll call vote: Henke –yes, Mehlhaff –yes, Edlund - yes, Ulmer - yes, Friesen – yes. Motion carried.

#### RESOLUTION

Whereas, SDCL 7-21-32.2 provides that the Board of County Commissioners may adopt a transfer appropriation from the contingency budget to other appropriations which are insufficient, the following contingency transfer shall be approved and adopted by the Board of County Commissioners of Hutchinson County, South Dakota, this 18<sup>th</sup> day of June 2019:

Contingency Transfer:

Expenditure: General Fund – Information Technology	\$50,000
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**9:15AM Road Vacation Milltown Township:** Motion was made by Henke, second by Ulmer to approve the Resolution and Order vacating a dedicated roadway located in Milltown Township. That section line public right of way located between the Southwest Quarter of Section 4, Township 99 North, Range 59 West of the 5<sup>th</sup> P.M., Hutchinson County, South Dakota (located in Milltown Township) and the Northwest Quarter of Section 9, Township 99 North, Range 59 West of the 5<sup>th</sup> P.M., Hutchinson County, South Dakota (located in Milltown Township). This right of way would also be known as 274<sup>th</sup> Street beginning at 418<sup>th</sup> Ave and ending at the half section line due east, thereof. Motion carried.

**9:30 am E&D'S – FEMA:** Administrator Hoffman was present to inform the board on the progress that has been made with FEMA with the damage that has occurred in the county with the spring flooding. On July 15, 2019 at 3pm a preliminary kickoff meeting for public assistance will be held in the courthouse community room. Two township board members will need to be present at this meeting. These members must have the authority to sign on behalf of the townships since paperwork will need to be completed that day. Hoffman will be contacting the townships about this meeting.

**Hwy Report:** Motion was made by Ulmer, second by Mehlhaff to approve the Highway Department to purchase gravel for EMERGENCY USE ONLY from Cap Gravel LLC for \$6. per ton up to \$25,000 without requiring a bid. Motion carried.

**Advertise for crushed gravel bidding:** Motion was made by Edlund, second by Mehlhaff to advertise for bids for crushed gravel. Bids will be opened at 10:00 am on July 16, 2019. Motion carried.

**Executive Session pursuant to SDCL 1-25:** Motion was made by Ulmer, second by Edlund to enter into executive session at 10:36 am for personnel issue with Sheriff Zeeb in attendance. Motion carried. Chairman Friesen declared an end of session at 10:46 am. ACTION: No action.

**Other Items: Courthouse mowing:** Motion was made by Henke, second by Ulmer to approve the hiring of Farm Truck Enterprise to mow the courthouse lawn until someone is hired for the maintenance position. Motion carried.

**Travel Request:** Lori Droppers, GIS Workshop, July 24 & 25, Mitchell Vo-Tech, Tony Dewald & Katie Heisinger, June 26 & 27, Vanguard Meeting, Cedar Shores. Motion was made by Mehlhaff, second by Edlund to approve the travel request. Motion carried.

Motion was made by Ulmer, seconded by Henke to enter into executive session at 11:26 am for personnel issue. Motion carried. Chairman Friesen declared an end of session at 11:32 am. ACTION: Motion was made by Edlund, second by Mehlhaff to approve the hiring of Jenaya Brengle for the 4-H Youth Program Advisor. Her starting salary will be \$38,500. Upon acceptance of the offer, transcripts will need to be accepted by SDSU Extension and a background check will need to be completed and passed. Motion carried.

**Adjournment:** Motion was made by Ulmer, second by Henke to adjourn at 11:33 am and to meet on July 2, 2019. Motion carried.

/s/ Steve Friesen, Chairman

/s/Diane Murtha, Auditor

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