

**HUTCHINSON COUNTY COMMISSIONERS**  
**Regular Commission Meeting**  
140 EUCLID ST  
OLIVET SD 57052

**Chairman Brad Henke**  
**Vice-Chairman Leon Edlund**

**Commissioner Jerome Hoff**  
**Commissioner Larry Mehlhaff**  
**Commissioner Steve Friesen**

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**MINUTES OF THE HUTCHINSON COUNTY COMMISSION**

**July 17, 2018**

**9:00 am Commissioners Room**

**Call to order:** Pledge of Allegiance

**Adopt of Agenda:** Motion was made by Hoff, seconded by Friesen to adopt the agenda as presented. **Motion carried.**

**Approval of minutes:** Motion was made by Hoff, seconded by Mehlhaff to approve the minutes of the July 5, 2018 meeting. **Motion carried.**

**June Reports:** Auditors Account with the Treasurer \$8,059,139.13; Treasurers Cash Drawer Audit \$8,059,139.13, and Reconciliation of Cash Assets showed Total Cash \$8,059,139.13. The General Fund was \$4,023,728.57; Road & Bridge Fund \$586,043.35; E-911 \$321,235.73; E&DS \$4,743.40; Domestic Abuse \$2,302.93; M&P Fund \$9,032.45; Capital Projects Fund \$2,694,006.37 & Other Governmental Funds \$418,046.33 adding to a Grand total of General Ledger Cash of \$8,059,139.13. Motion was made by Friesen, seconded by Edlund to approve the report as presented. **Motion carried.**

**Claims:** Motion was made by Mehlhaff, seconded by Friesen to approve the claims as presented: **Motion carried.** B-Y Water District \$78.00; Bierschbach Equipment & Supply \$119.26; Butler Machinery Company \$314.34; Century Link \$609.33; Clubhouse Hotel & Suites \$1224.00; Country Pride Cooperative \$764.50; Dakotabilities \$360.00; Dust-Tex \$142.43; Election Systems & Software \$1824.57; Freeman City Library \$1500.00; GIS Workshop \$1590.00; Goldenwest \$1371.54; Heisinger, Katie \$34.00; Huether's Lawn Service \$285.00; Jebro, INC \$94,932.32; Kennedy, Pier & Knoff, LLP \$229.60; Klaudts Service \$283.60; Lehr, Kent \$5096.79; Lincoln County \$90.00; Mail Finance \$644.61; Malloy Electrical Motors \$612.00; Matheson Tri Gas, INC \$353.40; Menno Lumber \$204.47; Northwestern Energy \$1201.85; Parkston Advance \$28.04; Pfeifer Implement, CO \$179.56; Parkston Public Library \$1500.00; Printed Impressions \$130.00; Quill \$489.44; Scale Center, INC \$715.00; Schaefer, Dean Freelance Court \$105.00; Scotland Redi-Mix \$930.50; SD Association of Assessing Officers \$900.00; SD Unemployment of Insurance \$695.23; Second Century Publishing, INC \$401.44; Sioux Falls Two Way Radio \$175.00; Southeastern Electric Co-op \$1218.24; Spencer Quarries, INC \$44,151.14; SD State 4-H Office \$11.00; Stephanie Moen & Associates \$414.20; Sturdevant's Auto Supply \$101.68; Swier Law Firm, LLC \$732.40; Thompson Reuters-West \$257.53; Total Stop \$5.29; Transource Truck & Equipment \$1644.64; Upper Deck Architects, INC \$51,191.77; US Bank \$1294.47; Verizon Wireless \$165.46; Wheelco Truck & Trailer Parts \$28.17; Zeeb, Michelle \$50.25

**9:10am** Becca Mehlhaff, Community Health presented to the Commissioners' the 2<sup>nd</sup> Quarter Report.

**9:15 am** Roland Jurgens III, Prevailing Winds Project Manager and Ronnie Hornstra, President of Prevailing Winds met with the board to update them on the wind tower project. Commissioner Friesen asked who will own the power generated from the towers. Jurgens stated that Bassein Power will own the power which will feed to the Utica J, which will distribute the power.

**9:30 am Greg Henderson, District III** – Henderson presented the 2017 Performance Report to the board. Motion was made by Friesen, seconded by Hoff to approve membership due of \$15,748 with District III. **Motion carried.**

**10:00 am Pam Hanna, Life Quest budget Request:** Pam Hanna, Finance Officer, was present to discuss the 2019 budget request. Hanna informed the board of the services they provide for the 6 people from Hutchinson County who use this service. Motion was made by Mehlhaf, seconded by Edlund to approve the request of \$7975 for 2019. **Motion carried.**

**10:15 am Tom Stanage, Lewis & Clark Behavioral Health Budget Request:** Motion was made by Friesen, seconded by Hoff to approve a 3% increase from 2018's \$5029 to 2019's \$5179 budget request. **Motion carried.**

**Mitchell Area Safehouse Budget Request:** Auditor Murtha presented the letter from Alli Fredericksen, Administrator asking for continued support of \$650, Motion was made by Friesen, seconded by Hoff to approve the \$650, which was the same request for 2018. **Motion carried.**

**CASA Budget Request:** Auditor Murtha presented the 2019 budget request of \$1500. Motion was made by Edlund, seconded by Mehlhaff to approve \$1500, which is no increase from 2018. **Motion carried.**

**Menno City, Parkston Public and Freeman City Library Budget Request:** Auditor Murtha presented letters from each library requesting the same amount from 2018 budget request of \$1500. Motion was made by Friesen, seconded by Hoff to approve \$1500 for each library for the 2019 budget. **Motion carried.**

**DakotAbilities Budget Request:** Murtha presented to the board the request of \$1440 which is no increase from the previous year. Motion was made by Hoff, seconded by Friesen to approve the \$1140. **Motion carried.**

**Freeman Community Transit Budget Request:** Murtha presented a letter from BATA on behalf of the Freeman Community Transit program for the 2019 budget request of \$10,000. Motion was made by Hoff, seconded by Edlund to approve \$10,000 for 2019. **Motion carried.**

**10:45 am E&D's Draft Plan for Coroners Mass Fatalities Operations Manuel:** Discussion was held with the Commissioners, States Attorney Roth, Deputy Coroner John Friman, and Emergency Manager Dave Hoffman concerning the draft of this manual. No action was taken, Roth will discuss the manual with Coroner Simonsen and Deputy Friman.

**Bill from Sioux Falls Two Way:** Motion was made by Friesen, seconded by Mehlhaff to approve quote of \$4759.00 for RoIP Gateway (internet connection) from Mitchell 911 dispatch to City of Parkston Base. This will be paid from E911 funds. **Motion carried.**

**11:00 am Dave Hoffman – Mayor of City of Parkston – Weed problem on Luebke property:** Discussion was held with City Of Parkston Mayor Dave Hoffman concerning property that sits

adjacent to the City but is not in the city limits. Attorney Roth will be contacting the owners of the property concerning the weed infestation on the property.

Mayor Hoffman also inquired about the City having the jurisdiction outside city limits. Further discussion will be held on this topic at the August 9<sup>th</sup> meeting.

Commissioner Edlund left the meeting at 10:15 am to attend a funeral.

**Highway Report:** John Kisely resigned effective July 4. Motion made by Friesen second by Hoff to accept the resignation. **Motion carried.**

Motion was made by Mehlhaff, second by Hoff to advertise to approve the highway department to advertise for a full time employee due to Jim Mehlhaff retiring in August 2018. **Motion carried**

**Executive Session pursuant to SDCL 1-25-2:** Motion was made by Friesen, seconded by Mehlhaff to enter into executive session at 11:45 am for personnel matter. **Motion carried.** Chairman Henke declared an end of session at 11:48 am. No action.

**Travel Request:** 2018 Assessor School, September 17<sup>th</sup> – 21<sup>st</sup>, Spearfish SD, Tony Dewald, Katie Heisinger and Lori Droppers. Motion was made by Friesen, seconded by Hoff to approve. **Motion carried.**

**Adjournment:** Motion was made by Hoff, seconded by Mehlhaff to adjourn at 12:10 pm, and to meet on August 9, 2018. **Motion carried**

/s/Brad Henke, Chairman

/s/Diane Murtha, Auditor

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