

HUTCHINSON COUNTY COMMISSIONERS
Regular Commission Meeting
140 EUCLID ST
OLIVET SD 57052

MINUTES OF THE HUTCHINSON COUNTY COMMISSION

November 5, 2019

9:00 am Chairman Friesen called the meeting to order with the Pledge of Allegiance.

Members in attendance: Chairman Friesen, Commissioner Henke, Mehlhaff, Edlund and Ulmer.

Adopt of Agenda Motion was made by Henke, seconded by Edlund to adopt the agenda as amended to include courthouse landscaping.

Approval of minutes Motion was made by Ulmer, seconded by Mehlhaff to approve the minutes from the October 15, 2019 meeting. Motion carried.

October Reports: Land Use and Environmental Control-Drainage Permits – Terry Miller, Wayne Mathias, David Thury, Daryl Miller, Kent Wintersteen, and Tim Leischner; Building Permits – Curt Ulmer, Daniel Guthmiller, Bietz Acres, Leslie Rensink, Nicholas Sayler, Tschetter Colony, Wolf Creek Colony and Duane Keiper; Sheriff's Report \$1620.00 and Register of Deeds \$9513.00. Motion was made by Mehlhaff, seconded by Henke to approve the reports as presented. Motion carried.

Claims Motion was made by Edlund, seconded by Friesen to approve the claims as presented. Motion carried. **Claims:** Advanced Systems, INC \$31.14 Copies; AT&T \$15.97 Utilities; AT&T Mobility \$89.08 Utilities; Avera Occupational Medicine \$454.20 Drug Testing; Avera St. Benedict Health Center \$1673.75 September Monthly; Bertsch Law Office \$587.00 Mental Health Board; Brengle, Jenaya \$40.00 Meals; C&B Operations \$136.25 Parts/Repairs; Century Business Products \$277.94 Copies Contract; CHS, INC \$27,333.98 Fuel; Colepapers \$94.26 Supplies; Comfort Suites University \$150.00 Hotel Stay; Commercial Asphalt, Co \$43,749.00 Asphalt; Concrete Materials \$99,841.00 Hot Mix; Dr. Stephan D Gullings, DDS \$135.00 Prisoner Dentist; Farm Truck Enterprises \$180.00 Mowing/Yard work; Galls, INC \$469.50 Clothing; Goehring, Keith \$100.10 MI Board; GoldenWest Technologies \$2,126.50 Utilities; GoldenWest Telecommunications \$1411.01 Utilities; Hutchinson County Treasurer \$801.01 Advance Tax; Innovative Office Solutions \$202.67 Supplies; ISTATE Trucking, INC \$571.60 Parts; Katterhagen, Mark \$40.50 MI Hearing; KCH Law \$156.61 MI

Hearing; Klaudts Service \$70.60 Oil Change; Lehr, Kent \$956.16 CAA Fees; Lewno Law Office \$368.00 MI Hearing; Lincoln Sheriff \$210.00 Sheriff Fee/Involuntary; Lockwood, Darcy \$40.50 MI Hearing; MAC's INC \$37.87 Parts; MCI Mega Preferred \$40.84 Utilities; Menno Lumber CO \$18.39 Supplies; Menno, City of \$50.43 Utilities; Mid-American Research \$179.49 Supplies; Miller, Robert \$300.00 Rent; Minnehaha County Auditor \$193.50 MI Involuntary; Mitchell Clinic, LTD \$119.00 Prisoner Appt.; Murtha, Diane \$101.37 Supplies/Mileage; New Elm Colony \$2,500.00 Road Work; Northwestern Energy \$1490.58 Utilities; Parkston Advance \$524.42 Publishing; Parkston Electric \$147.49 Commercial Grade; Powerplan OIB \$7,205.39 Equipment; Puetz Corporation \$462,155.80 Construction Costs; Quill Corporation \$912.82 Supplies; Runnings \$286.93 Supplies; Santel Communications \$151.30 Utilities; Saylor, Melissa \$40.07 Supplies; SD Achieve \$360.00 October Billing; SDACC \$2,856.00 CLERP; Second Century Publishing, INC \$264.75 Publishing; Sioux Falls Rubber Stamp \$117.00 Supplies; Stern Oil, CO \$4,240.00 Fuel; Tripp, City of \$15.00 Utilities; Truenorth Steel \$13,268.34 Parts/Supplies; Tyndall NAPA \$214.13 Parts; Upper Deck Architects \$3,908.34 Architect Fees; Verizon Wireless \$148.83 Utilities; Wheelco Truck & Trailer Parts \$109.50 Parts; Xerox Financial \$171.00 Lease Payment; Yankton CO Sheriff's Office \$50.00 Sheriff Fee; Yankton CO Sheriff's Office \$490.00 Jail Rentals; Juror Fees \$1638.36; Witness Fees \$138.80; **Payroll:** Commissioners \$3,950.06; Auditor's Office \$8,217.12; Treasurer's Office \$9,415.86; States Attorney \$6,859.27; Maintenance \$2,640.00; Director or Equalization \$7,961.28; Register of Deed's Office \$5,071.66; Veteran's Office \$1451.20; Sheriff's Office \$13,073.06; Coroner \$525.52; Care of Poor \$870.72; County Extension \$2,961.54; Planning & Zoning \$2,935.48; Road & Bridge Administration \$8,008.36; Construction & Maintenance \$52,723.90; Emergency & Disaster \$2,652.68; 911 \$305.60; BCBS \$18,571.76, FICA \$7,572.84

9:30 am Tammy Miller, Treasurer - Tax Deed Property: No action taken.

Executive Session pursuant to SDCL 1-25-2: Motion was made by Henke, seconded by Edlund to enter executive session at 9:45am for personnel issue. Motion carried. Chairman Friesen declared an end of session at 10:26 am. No action currently.

9:30 am Knodel Contractors – Bridge on 431st Ave: Work is progressing on the bridge.

Highway Report – Culvert Project for Kassel Township Motion was made by Mehlhaff, seconded by Ulmer to approve Infra-Track Inc. to fix the existing box culvert located between 279th and 280th St on 431st Ave at an approximate cost of \$34,000. Motion carried.

Hot Plant Lease – no action

10:45 am Wesley Tschetter – Culvert on 424th Ave: Discussion was held with the Commissioners, Highway Superintendent Baumiller and Wesley Tschetter concerning a poured concrete box culvert that was replaced with two 30-inch culverts along 424th Ave approximately 3 miles West and 2 1/4 miles North of Clayton. The culvert was replaced in 2000 by the highway department. Tschetter is wanting the box culvert to put back in place since the two culverts can not release the water which is causing severe flooding that is affecting travel in Clayton Township. 424th Ave is the only road open for 6 miles due to the damage to township roads from the 2019 flooding. Baumiller is going to research why the box culvert was placed before any action will be taken.

Department Heads – Department heads gave their monthly reports. Discussion was held with the Commissioners and department heads to discuss the plan to move to the new courthouse. The week of November 18 – 22, 2019 is the scheduled week to move all existing furniture and all office inventory to the new courthouse. Due to the moving the courthouse will be closed November 20, 21 and 22. We will reopen for service at the new location 201 W Mentor St on November 25, 2019. Sorry for this inconvenience.

10:30 am Glenn Hartmann – Poor Relief Motion was made by Edlund, seconded by Henke to approve Chairman Friesen to sign on behalf of the county the poor relief agreement. Motion carried.

10:15 am Sheriff Zeeb's Car. On October 12, 2019 Sheriff Zeeb hit a deer with his 2014 Dodge while traveling on SD Highway 37 near Parkston. SD Claims Associates declared the car to be a total loss. Motion was made by Mehlhaff, seconded by Ulmer to approve the purchase of a 2019 Dodge Charger from Billion in Sioux Falls under state contract for \$24,865. Motion carried.

Executive Session pursuant to SDCL 1-25-2: Motion was made by Mehlhaff, seconded by Edlund to enter executive session at 11:47 am for a personnel issue. Motion carried. Chairman Friesen declared an end of session at 12:00 pm. ACTION: Sheriff Zeeb was instructed to talk to Jed Liedtke, Superintendent of the courthouse construction.

Alcohol Beverage License Renewal: Motion was made by Henke, seconded by Mehlhaff to approve the renewal of the following license:

Meridian Corner	License #RL-19332	Retail On-Sale Liquor
Pep's Pub LLC	License # RL-5680	Retail On-Sale Liquor
Parkston Country Club	License #RL-6319	Retail- On-Sale Liquor
Ron's Service	License #RL-6355	Retail On-Sale Liquor

Motion carried.

Discussion was held with States Attorney Roth, Secretary Glenda Zeeb, and the board to discuss the States Attorneys' Office hours in the new courthouse. Roth stated that he will be in Olivet on his normal days of Monday, Wednesday and Fridays and he will be in his private practice building. The states attorney office in the new courthouse will have a secretary 2 days a week.

Adjournment: Motion was made by Henke, seconded by Edlund to adjourn at 1:12 pm, and to meet next on November 19, 2019 at 9:00 am. Motion carried.

Steve Friesen, Chairman

Diane Murtha, Auditor