

**HUTCHINSON COUNTY COMMISSIONERS**  
**Regular Commission Meeting**  
**201 W Mentor St. Room 166**  
**OLIVET SD 57052**

---

**MINUTES OF THE HUTCHINSON COUNTY COMMISSION**

**December 17, 2019**

**9:00 am** Chairman Friesen called the meeting to order with the Pledge of Allegiance.

**Members in attendance:** Chairman Friesen, Commissioners Henke, Mehlhaff, Edlund and Ulmer.

**Adopt of Agenda** Motion was made by Henke, seconded by Ulmer to approve the agenda as presented. Motion carried.

**Approval of minutes** Motion was made by Edlund, seconded by Henke to approve the minutes from 12/03/2019. Motion carried.

**Reports** Motion was made by Henke, seconded by Edlund to approve the reports as presented. Motion carried.

**Claims** Motion was made by Ulmer, seconded by Edlund to approve the claims as presented. Motion carried. Advanced Systems, INC \$214.89 Annual Contract/Copies; Agland COOP \$293.98 Parts; American Stamp & Marketing Products \$293.86 Supplies; AT&T \$15.97 Utilities; AT&T Mobility \$100.18 Utilities; B&H Publishing \$40.00 Publishing; Blackstrap, INC \$2268.91 Road Salt; Brengle, Jenaya \$164.64 Supplies; Butler Machinery \$130.63 Parts; C&B Operations, LLC \$290.67 Supplies; Century Business Products \$390.00 Moving; Dakota Fluid Power \$323.80 Parts; Dakota Pro Striping, LLC \$1224.49 Maintenance; Dragnet Enterprises \$3973.00 Metal Detector; ESRI \$1200.00 Yearly Maintenance; Executive Management Finance Office \$24.00 BIT Billing; Farm Truck Enterprises \$60.00 Yardwork; Flowers & More \$85.00 Green Plant; Gall, Deanna \$122.22 Supplies; Goehring, Keith \$2512.45 CAA Fees; GoldenWest Technologies \$42365.04 Moving data; GoldenWest Telecommunications \$1557.76 Utilities; Grosz Sand & Gravel \$996.24 Sand; Heiman, INC \$855.74 Annual Maintenance; Henke Brad \$226.80 Mileage; Hillyard \$13,480.99 Supplies; Hutchinson County Treasurer \$1472.06 Partial Payment; Infra-Truck, INC \$37,855.51 Culvert Supplies; Innovative Office Solutions \$149.21 Supplies; JV's Tripp \$337.03 Parts; Klaudts \$10,615.49; Lacial Equipment, CO \$252.26 Parts; Witness Fees \$20.00; Lincoln County \$225.00 MH Involuntary; Marks Machinery \$283.83 Parts; Matheson Tri Gas, INC \$407.55 Tri Gas; MCI Mega Preferred \$40.75 Utilities; Mcleod's Supplies \$69.60 Forms; Menno Lumber \$563.15 Supplies; Mettler Fertilizer \$37,590.00 Weed Spraying; Mettler Implement \$1.79 Parts; Microfilm Imaging Systems \$215.00 Monthly Scanning Rental; Miller, Tamara \$68.99 Supplies; Murtha, Diane \$43.88 Supplies; Myers Sanitation \$162.00 Garbage; National Association of County Officials \$50.00 Membership Dues; Neopost USA, INC \$620.00 Moving; Neugebauer, Russell \$130.96 Supplies; New Tech, INC \$887.70 Tire Poly Press; Northwestern Energy \$1338.53 Utilities; Parkston Electric \$29.81 Parts; Sturdevant's \$57.74 Supplies; Pennington County Sheriff \$96.15 Transport; Powerplan OIB \$1006.01 Supplies; Quill Corporation \$2368.14 Supplies; Roth, Glenn \$581.67 Shelving; Runnings Supply,

INC \$256.85 Supplies; Safety Benefits, INC \$75.00 Conference Registration; Santel Communications \$540.95 Utilities; Scheetz Implement \$110.49 Supplies; Scotland Redi-Mix \$5250.00 KCrete; SD Achieve \$300.00 November Billing; SD Association of Assessing Officers \$225.00 Membership Dues; SD Association of Extension 4-H \$60.00 Travel; SD Association of Weed and Pest \$50.00 Membership Dues; SD Dot \$2788.04 Bridge Inspections; SD State Treasurer \$3895.08 License; SD Weed & Pest Conference \$180.00 Annual Conference; Second Century Publishing, INC \$266.27 Publishing; Sioux Equipment \$43,386.16 Fuel Management System; Southeastern Electric \$34.82 Utilities; Spencer Quarries, INC \$1892.15 RIP RAP; Steinley Real Estate Appraisals \$315.00 Class Registration; Stern Oil, CO \$48589.38, fuel; Thomson Reuters-West Publishing \$69.62 Law Books; Tripp Farmers Lumber CO \$1.95 Parts; Tripp, City of \$15.00 Utilities; Tyndall NAPA \$945.02 Parts; Upper Deck \$3162.51 Design Development; Verizon Wireless \$148.83 Utilities; Warrick Tread Service \$1939.20 Tree Service; Weber Cleaning, INC \$9724.00 Construction Cleaning; Wheelco Truck & Trailer Parts \$69.93 Supplies; Yankton CO Sheriff's Office \$210.00 Jail Rental.

**9:05 am Highway Report: Bridge Improvement Grant Program:** Superintendent Baumiller and the board discussed the Bridge Improvement Grant Program Resolution authorizing submission of application for structure #34-123-000 located on 268<sup>th</sup> St over Twelve-mile Creek approximately 8.0 miles North and 6.3 miles East of Parkston SD. Motion was made by Henke, seconded by Edlund to approve the grant with the county providing a 20% match. Motion carried.

Superintendent Baumiller informed the board that the department has been busy hauling gravel with the nice weather. Superintendent Baumiller would like to change the 24<sup>th</sup> holiday to the 26<sup>th</sup> so they can keep hauling gravel with the nice weather. Motion was made by Ulmer, seconded by Edlund to approve the highway department to work on Tuesday the 24<sup>th</sup> of December and make the 26<sup>th</sup> of December their holiday. Motion carried.

**9:30 am Department Heads:** Auditor Murtha informed Department heads that deadline to turn in yearend bills is December 26 at noon.

**Courthouse Doors:** Auditor Murtha stated that Johnson Controls are still working on the security systems. They hope to be finished by the end of the month.

**Maintenance – snow blower:** Motion was made by Ulmer, seconded by Edlund to purchase a Meteor SD 97D Snowblower from Freeman Implement at a cost of \$6,550. Motion carried. This blower will be used by the courthouse maintenance.

**SDACO and NACO Memberships:** Motion was made by Henke, seconded by Ulmer to approve the membership payments to SDACO \$450 and NACO \$1039.01. Motion carried.

**Memorandum of Understanding between SDSU and Hutchinson County:** Motion was made by Ulmer, seconded by Edlund to approve the MOU between SDSU and the county for Deanna Gall's 2020 wages in the amount of \$10,310. Motion carried

**Minnehaha County Juvenile Detention Center:** Motion was made by Henke, seconded by Edlund to approve Chairman Friesen to sign on behalf of the county for the 2020 agreement between JDC and Lutheran Social Services. The bed cost will be \$236.90 per bed, per day at either location. Motion carried.

**2020 Budget Revision:** Motion was made by Ulmer, seconded by Edlund to accept the revision to the 2020 budget showing the levy of 2.226 for \$3,163,666 instead of 2.268 for \$3,107,819. The mistake was found by the Department of Revenue. Motion carried.

Chairman Friesen left at 10:22 am for a doctor's appointment, Vice Chairman Edlund took control of the meeting.

**Executive Session:** Motion was made by Ulmer, seconded by Edlund to enter executive session at 10:23 am for personnel matter. Motion carried. Vice Chairman Edlund declared an end of session at 10:50 am. No action.

**Adjournment:** Motion was made by Henke, seconded by Ulmer to adjourn at 10:51 am and to meet next at 9:00 am on December 27, 2019. Motion carried.

/s/Steve Friesen, Chairman

/s/Diane Murtha, Auditor

Please publish once at \$