

COMMISSION MEETING

MAY 6, 2014

9:00 A.M.

The meeting was called to order by Chairman, Glenn Harnisch at 9:00a.m. in the commission chambers of the Hutchinson County Courthouse. Present: Commissioners Friesen, Laffey, Henke and Hoff.

**AGENDA:** Motion by Friesen, seconded by Laffey to adopt the agenda as presented. All voted aye. Motion carried.

**MINUTES:** Motion by Hoff, seconded by Henke to approve the minutes of the April 15, 2014 meeting. All voted aye.

**REPORTS:** Motion by Hoff, seconded by Friesen to approve the following reports: Auditor's Account with the County Treasurer \$10,329,587.95; Pooled Cash Report 04-30-2014 \$10,329,287.95; Sheriff's Report Month of April 2014 \$914.04; Register of Deeds Report April 2014 \$6,912.00. All voted aye. Motion carried.

**CLAIMS:** Motion by Friesen, seconded by Laffey to approve the claims as presented. All voted aye. Motion carried. **Claims paid 05-06-14:** Ackerman Heating & Cooling \$928.51 repairs; Agland Coop \$18.00 labor; AT&T \$14.54 utilities; AT&T Mobility \$45.72 utilities; Bertsch Law Office \$137.14 MI Board fees; Bierschbach Equipment & Supply \$238.48 supplies; Bob Millers Carpet Care \$713.40 cleaning; Brock White Co. LLC \$11,274.25 supplies; Brown & Saenger \$1,016.29 supplies; Election Systems & Software \$1,617.00 election supplies; Century Business Products \$29.75 copier contract; Classic Collision & Frame \$198.51 repairs; Colepapers \$190.49 supplies; Denise Cody \$45.00 MI hearing fees; Runnings Farm & Fleet \$25.60 supplies; Davison County Sheriff \$1,069.50 prisoner housing; DS Solutions Inc. \$175.00 election supplies; Executive Management Finance Office \$19.00 March BIT billing; Tripp Farmers Elevator \$17.29 supplies; Freeman Regional Health Services \$66.00 blood alcohols; Second Century Publishing Inc. \$851.01 publishings; City of Freeman \$123.00 garbage; Golden West Telecommunications \$1,217.84 utilities; Hutchinson County Treasurer \$98.00 postage; Lincoln County \$18.00 MI hearing fee; Lewno Law Office \$345.98 MI hearing fees; Lonnie R. Mayer \$305.62 mileage; MCI Mega Preferred \$38.00 utilities; McLeod's Printing \$1,259.45 supplies; Mettler Implement \$36.86 supplies; Menno Lumber Co. \$33.72 supplies; City of Menno \$20.59 utilities; Microfilm Imaging \$215.00 equipment rent; Mitchell Clinic Ltd. \$154.00 jail medical; Stephanie Moen & Assoc. \$156.30 transcript fees; National Auto Research \$100.00 supplies; North Central International \$871.93 parts & supplies; Northwestern Energy \$1,152.14 utilities; Overhead Door Company \$220.00 supplies; Parkston Advance \$744.08 publishings; Printed Impressions \$288.00 supplies; Reliable Office Supplies \$136.86 supplies; Glenn Roth \$86.39 lodging; Santel Communications \$449.42 utilities, monitor; SDACC \$1,989.71 CLERP April 2014; SD Dept. of Revenue \$109,765.75 monthly remittance to state; Shepherd Reporting LLC \$30.00 MI hearing fees; SD Association of County Officials \$240.00 April M&P allocations; Tools & Machinery Co. \$169.49 supplies; Avera St. Benedict Health \$1,326.25 County Health Nurse Contract; Sturdevant's Auto Supply \$10.78 supplies; Stern Oil Co. \$3,050.81 fuels; Karen Swanda \$45.00 MI hearing fees; City of Tripp \$15.00 utilities; Tyndall NAPA \$1,280.33 supplies; Century Link \$426.81 utilities; Verizon Wireless \$51.78 utilities; Verizon Wireless \$108.73 utilities; Thomson Reuters-West Payment \$772.58 law library supplies; Yankton Co. Sheriff \$2,820.79 mileage & housing; Douglas Papendick Attorney \$1,365.30 CAA fees; Advanced Systems Inc. \$157.86 supplies; Frantzen Reporting \$49.08 transcripts; Sioux City Foundry Co. \$1,520.00 blades; NCRAAO 14 \$560.00 registration fees. **Manual Vouchers:** Hutchinson Co. Treasurer \$500.00 delinquent taxes; Avera St. Benedict Health \$2,691.99 poor relief payment; SD Dept. of Revenue \$110,769.89 April monthly remittance to state; SDACO \$274.00 M&P fund payment; Hutchinson Co. Treasurer \$2,527.95 delinquent taxes; Hutchinson Co. Treasurer \$30.06 advance taxes; Audrey Kiner \$475.00 lease payment; Janice Winter \$475.00 lease payment; SE Electric \$150.00 poor relief payment; Hutchinson Co. Treasurer \$38.13 advance taxes;

Hutchinson Co. Treasurer \$370.00 advance taxes; Hutchinson Co. Treasurer \$48.00 advance taxes. **ACH Payments:** Dakota Care \$23.59 health ins. admin fee; US Postal Service \$1,000.00 postage. **Payroll-April:** Commissioners \$3,846.20; Auditor's Office \$5,489.02; Treasurer's Office \$7,523.22; States Attorney's Office \$5,785.68; Custodian \$2,440.00; Assessment Office \$6,769.01; Register of Deeds Office \$4,209.03; Veteran's Service Office \$1,024.66; Sheriff's Office \$9,479.31; Coroner's Office \$415.38; County Welfare \$594.00; Extension Secretary \$2,357.49; Weed Office \$1,825.03; Planning & Zoning Office \$1,599.31; Highway Office \$5,716.93; Highway Road \$40,256.59; E&DS Director \$1,188.00.

**DISCUSSION OF BURN BAN:** Commissioners reviewed and discussed Resolution 2012-03 A Resolution to Provide for Temporary Emergency Regulation of Fire Hazards in Hutchinson County. Hutchinson County Emergency Manager, Dave Hoffman, has imposed a burn ban effective April 28, 2014. It was the consensus of the Commission members to leave the burn ban in place.

**MILLTOWN ISLAND PARK – TEMPORARY MALT BEVERAGE LICENSES (3):** It being the hour of 10:00a.m., the designated time for a public hearing on the application for temporary malt beverage licenses for Milltown Island Park for the dates of Friday, May 16, 2014; Sunday, June 15, 2014 and Saturday, July 12, 2014. Motion by Hoff, seconded by Henke to approve the application. All voted aye. Motion carried.

**EXTENSION SUMMER HELP:** Motion by Friesen, seconded by Laffey to hire Brittany Haberman as summer help for the extension office. Start date of 05-15-2014, hourly wage of \$8.50 per hour. All voted aye. Motion carried.

**HIGHWAY REPORT:** Highway Superintendent, Joel Baumiller, gave his report to the Board.

**SHERIFF'S OFFICE – REQUEST FOR NEW VEHICLE:** Sheriff Zeeb appeared before the Board to request the purchase of a new vehicle for the Sheriff's department. Money has been budgeted in the 2014 expenditure budget. Motion by Henke, seconded by Hoff to authorize the purchase of a 2014 Dodge Charger Police 4 door sedan using State bids from Billion Auto at a price of \$25,053.00. Price includes a trade in allowance of \$2,500.00. All voted aye. Motion carried.

**SCOTT GLANZER – TILING ISSUE:** Scott Glanzer appeared before the Board to discuss a tiling issue that had been done in McCook County. The Board of Commissioners advised Mr. Glanzer that this was not a Hutchinson County issue and advised Mr. Glanzer to go to McCook County concerning the removal of culverts.

**ZONING BOARD:** Motion by Friesen, seconded by Hoff to re-appoint Sharon Kost and Kurt Schnabel to a 3 year term to the Hutchinson County Zoning Board beginning May 2014 to May 2017. All voted aye. Motion carried.

**PLAT No. 014-2014:** Plat of Tract 1 of Becker's Addition in the NE ¼ of Section 13, T99N, R56W of the 5<sup>th</sup> P.M., Hutchinson County, South Dakota. Motion by Henke, seconded by Laffey to approve the plat. All voted aye. Motion carried.

**POOR RELIEF CASE NO. 009-2014:** Motion by Friesen, seconded by Laffey to approve the application for assistance in the amount of \$150.00. All voted aye. Motion carried.

**POOR RELIEF CASE NO. 010-2014:** Motion by Friesen, seconded by Hoff to approve the application for assistance in the amount of \$998.76. All voted aye. Motion carried.

**POOR RELIEF REPAYMENT AGREEMENT:** Motion by Henke, seconded by Laffey to approve the repayment agreement for case no 009-2014 for 6 monthly installments of \$25.00 each until the full amount of \$150.00 has been repaid. All voted aye. Motion carried.

**EXECUTIVE SESSION-PENDING POOR RELIEF APPEALS:** Motion by Laffey, seconded by Friesen to enter into executive session with the States Attorney at 11:00a.m. to discuss pending poor relief appeals. All voted aye. Motion carried. Chairman declared an end to executive at 11:17a.m. **ACTION:** The Board directed the States Attorney to negotiate with the hospitals attorney for settlement.

**OTHER ITEMS:**

- June 5<sup>th</sup> at 9:00 AM was set for the first meeting of June. Canvass of the Primary Election ballots will be done after the regular Board meeting.

**TRAVEL REQUESTS:** Motion by Friesen, seconded by Laffey to approve the travel request for Tony Dewald & Lori Droppers to the NCRAAO/SDAAO Conference June 9<sup>th</sup> to 13<sup>th</sup> in Deadwood. All voted aye. Motion carried.

**ADJOURNMENT:** Motion by Henke, seconded by Friesen to adjourn at 11:37AM and to meet for the next regular meeting on May 20<sup>th</sup> at 9:00AM.

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Wilma J. Simonsen, County Auditor

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Glenn Harnisch, Board Chairman

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