

COMMISSION MEETING
MAY 20, 2014
9:00A.M.

The meeting was called to order by Chairman, Glenn Harnisch at 9:00a.m. in the commission chambers of the Hutchinson County Courthouse. Commissioners Laffey, Henke and Hoff were present. Absent: Commissioner Friesen.

AGENDA: Commissioner Harnisch requested an executive session be added to the agenda to discuss the performance of an employee and an executive session to prepare for contract negotiations. Motion by Hoff, seconded by Laffey to adopt the agenda as amended. All voted aye. Motion carried.

MINUTES: Motion by Hoff, seconded by Henke to approve the minutes of the May 6, 2014 meeting. All voted aye. Motion carried.

REPORTS: Motion by Laffey, seconded by Henke to approve the Coroner's report of 05-06-14. All voted aye. Motion carried.

CLAIMS: Motion by Henke, seconded by Laffey to approve the claims as presented. All voted aye. Motion carried. Claims paid **05-20-14:** Avera Queen of Peace Health \$256.20 drug screening; Best-Western Ramkota \$363.96 rooms; Bertsch Law Office \$228.27 CAA fees; B & H Publishing \$69.12 publishings; Bob Millers Carpet Care \$481.50 carpet cleaning; Brock White Co. LLC. \$5,440.00 supplies; Brown & Saenger \$498.71 supplies; B-Y Water District \$149.25 utilities; Century Business Products \$103.98 copier contract; Claritus Inc. \$184.34 supplies for postage machine; Colepapers \$145.08 office supplies; Runnings Farm & Fleet \$100.09 supplies; Dust-Tex \$308.92 mats; Edelman Feed & Supply \$6.01 supplies; Executive Management Finance Office \$19.00 BIT billing; Tripp Farmers Elevator \$17.85 supplies; John Fitzler \$8.00 supplies; Keith Goehring \$565.87 CAA fees; Klaudts Service \$324.00 batteries; Lewis & Clark Behavioral Health \$320.00 MI hearing fees; Matheson-Linweld \$184.62 acetylene; Menno Lumber Co. \$288.93 supplies; Tamara Miller \$53.98 meals, mileage; Northwestern Energy \$2,399.00 utilities; Parkston Advance \$50.00 publishings; Santel Communications \$252.66 utilities; Scheetz Implement \$44.25 supplies; Shepherd Reporting LLC \$30.00 MI hearing fees; South Dakota Achieve \$360.00 client support; Tools & Machinery Co. \$699.15 supplies; Cretex Concrete Products \$118.00 supplies; Spencer Quarries Inc. \$52,537.55 supplies; Avera St. Benedict Health \$1,356.25 nurse contract; Titan Machinery \$190.00 supplies; Tripp Farmers Lumber Co. \$43.05 supplies; Southeastern Electric \$119.02 utilities; Tyndall NAPA \$77.22 supplies; Century Link \$609.31 utilities; Volunteers of America Dakotas \$690.00 shelter care; Thomson Reuters West Payment \$459.50 NW Reporter; Wilma Simonsen \$180.70 meals, mileage; Yankton Co. Sheriff's Office \$25.00 paper service; Yankton Co. Treasurer \$263.50 MI hearing fees; Advance Systems \$132.16 contract; Clifford Tjaden \$14.80 mileage; Fensel's Flower Shop \$153.60 plants; Schatz Automotive \$74.50 Freon; B & B Upholstery \$200.00 seat repair; Dakota Diesel Service \$300.00 supplies; Muth Electric Inc. \$29,756.00 balance on generator; Avera St. Benedict Health Center \$2,824.38 indigent health assistance; SD Dept. of Revenue \$550.00 alcohol license beverage fees.

POOR RELIEF 011-2014: Motion by Henke, seconded by Hoff to deny the application for assistance. Individual did not complete application for assistance. All voted aye. Motion carried.

POOR RELIEF 012-2014: Motion by Henke, seconded by Laffey to approve the application for assistance in the amount of \$2,824.38. All voted aye. Motion carried.

EXECUTIVE SESSION: At the request of Gillas Stern, motion by Henke, seconded by Laffey to enter into executive session at 9:15AM to discuss the performance of a county employee. Attending were Commissioners Laffey, Henke, Hoff, Harnisch and Gillas Stern. Mr. Stern left the session at 9:25AM. The Highway Superintendent was called into the session at 9:30AM. Chairman Harnisch declared an end to executive at 9:34AM. **ACTION:** None taken.

DRIVEWAY EASEMENTS: The Board requirements for driveway easements with Lonnie Mayer, Weed & Drainage Administrator and Joel Baumiller, Highway Superintendent.

HIGHWAY SUPERINTENDENT REPORT: Joel Baumiller requested that the Board make a determination concerning the protocol for signing contracts for bridge inspection work. After discussion, the Board requested that all contracts be brought before the Board and the Commissioners would make a determination to authorize the Highway Superintendent to sign the work orders. The action would be recorded in the minutes.

DEPARTMENT HEAD REPORTS: Department Heads Jeanie Simonsen, Joel Baumiller, Kurt Kummer, Tammy Miller, Jim Zeeb, Clifford Tjaden, Lonnie Mayer, Glenn Hartman and Julie Herrboldt gave their reports to the Board.

BRULE COUNTY JAIL CONTRACT: Motion by Laffey, seconded by Hoff to enter into a contract with Brule County Sheriff's Department for a jail contract for 2014. Rate would be \$50.00 per day. All voted aye. Motion carried.

MALT BEVERAGE LICENSE RENEWALS: Applications for renewal of the 2014-2015 Uniform Alcoholic Beverage Licenses were reviewed by the Board.

Meridian Corner Hwy 18 & 81 Freeman SD 57029	Retail (on-off sale) Malt Beverage
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Parkston Country Club PO Box 841 Parkston SD 57366-0841	Retail (on-off sale) Malt Beverage
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Ron's Service 41010 Hwy 18 Tripp SD 57376	Retail (on-off sale) Malt Beverage
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Agland Quik Stop 115 S. 1 st St. Parkston SD 57366	Package (off-sale) Malt Beverage
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Motion by Hoff, seconded by Laffey to approve the applications. All voted aye. Motion carried.

EMERGENCY & DISASTER: Burn Ban-Motion by Henke, seconded by Laffey to remove the burn ban effective Monday, May 19, 2014, referencing Resolution #2012-03. All voted aye. Motion carried. States Attorney Roth distributed proposed ordinances for the declaration of fire danger emergencies for the Board to review and to be discussed at the June 5th meeting.

Emergency Management Administrative Plan for Hutchinson County- Discussion was held on the wording of the Resolution to read "The headquarters and office of record of the County Office of Emergency Management shall be located in the Hutchinson County Courthouse, City of Olivet, South Dakota." Motion by Hoff, seconded by Laffey to authorize the Board Chairman to sign the Emergency Management Administrative Plan for use within the County as amended. All voted aye. Motion carried.

Muth Electric Billing for Courthouse Generator: Billing has been received from Muth Electric for the balance of the generator for the Courthouse. **Contingency Transfer:** Motion by Hoff, seconded by Laffey to authorize the transfer of \$10,000.00 from the Commissioners Contingency Fund 101-5-112-499 to Courthouse Building 233-5-920-499. All voted aye. Motion carried.

Executive Session: Chairman Harnisch requested to enter into executive session at 10:39AM with E&DS Director Hoffman to discuss performance of a County employee. All voted aye. Motion carried. Attending were Commissioners Laffey, Henke, Hoff, Harnisch and David Hoffman, E&DS Director. Chairman declared an end to executive at 10:45AM. **ACTION:** None taken at this time.

EXECUTIVE SESSION-PREPARING FOR CONTRACT NEGOTIATIONS: Motion by Laffey, seconded by Hoff to enter into executive session at 10:48AM to discuss preparation of employee negotiations. All voted aye. Motion carried. Chairman Harnisch declared an end to executive at 11:13AM. Attending were Commissioners Laffey, Henke, Hoff and Harnisch. **ACTION:** Chairman Harnisch requested that a cash balance estimate as of 12-31-14 be calculated.

OTHER ITEMS:

- Reminder, Friday, May 23rd at 7:00PM – canvas ballots for Scotland Fire Protection District election at the Courthouse in Tyndall.

TRAVEL REQUEST: Motion by Hoff, seconded by Henke to approve a travel request for Tony Dewald to attend a sales ration workshop June 17, 2014 in Mitchell. All voted aye. Motion carried.

ADJOURNMENT: Motion by Henke, seconded by Laffey to adjourn at 11:16AM and to meet next on **Thursday, June 5th at 9:00AM.** All voted aye. Motion carried.

Wilma J. Simonsen, County Auditor

Glenn Harnisch, Board Chairman