

HUTCHINSON COUNTY COMMISSIONERS
Regular Commission Meeting
140 EUCLID ST
OLIVET SD 57052

Chairman Brad Henke
Vice-Chairman Leon Edlund

Commissioner Jerome Hoff
Commissioner Larry Mehlhaff
Commissioner Steve Friesen

MINUTES OF THE HUTCHINSON COUNTY COMMISSION

November 8, 2018

9:00 am Commissioners Room

Chairman Henke opened the meeting with the Pledge of Allegiance.

Members in attendance: Chairman Henke, Commissioners Hoff, Friesen, Mehlhaff, and Edlund.

Adopt of Agenda: Motion was made by Mehlhaff, seconded by Edlund to approve the agenda as presented. **Motion carried.**

Approval of minutes: Motion was made by Friesen, seconded by Hoff to approve the minutes of the October 16, 2018 meeting. **Motion carried.**

October Reports: Sheriff's Report \$1124.50, Register of Deeds Report \$8893.25, Auditors Account with the Treasurer \$13,732,750.01, and Treasurer's Cash Drawer Audit \$13,732,750.01. Motion was made by Hoff, seconded by Edlund to approve the report as presented. **Motion carried.**

Claims: Motion was made by Friesen, seconded by Mehlhaff to approve the claims as presented. **Motion carried.** Advanced Systems, INC \$27.80; AT&T \$15.42; AT&T Mobility \$64.21; Avera Occupational Medicine \$104.00; Avera St. Benedict Health Center \$1625.00; Bon Homme Family Practice \$191.00; Butler Machinery Company \$593.80; C & B Operations, LLC \$1667.65; Century Business Products \$246.96; Century Link \$481.56; Commercial Asphalt \$106,337.20; Country Pride Cooperative \$12,935.00; Diamond Mowers, INC \$1428.04; Driveline Service, INC \$58.00; Executive Management Finance Office \$24.75; Goldenwest Telecommunications \$1440.52; Henke, Brad \$352.80; Hutchinson County Treasurers \$533.06; Innovative Office Solutions \$63.34; Katterhagen, Mark \$15.00; Klaudts Service \$812.28; Local Equipment \$893.34; Larson, Dana \$50.00; Lawson Products, INC \$567.74; Lewis Fleshner \$79.86; Lewno Law Office \$116.47; Light & Siren \$1663.84; Lincoln County \$9.40; Lockwood, Darcy \$15.00; Lyle Signs, INC \$39.00; Matheson Tri Gas, INC \$3045.95; MCI Mega Preferred \$38.58; McLeod's Supplies \$578.96; Menno Lumber \$1909.94; Menno, City of \$59.15; Mettler Implement \$327.50; Microfilm Imaging Systems \$215.00; Mid-American Research \$322.72; Monick Pipe & Supply \$181.95; Northwestern Energy \$360.56; Office Depot \$123.05; Oplinger Abstract & Title \$278.00; Parkston Advance \$3852.82; Puetz Corporation \$105,384.27; Quill Corporation \$873.24; Roth, Glenn \$7.00; Runnings Supply, INC \$66.90; Saarie Auto Body \$227.04; Santel Communications \$374.49; Scotland Redi-Mix \$6537.50; SD Achieve \$360.00; SD Association of County Highway \$275.00; SD Department of Revenue \$1731.15; Seachange \$350.00; Second Century Publishing, INC \$1308.44; Southeastern Electric Co-op \$254.45; Spencer Quarries, INC \$24,792.43; Stern Oil, CO \$3,069.64; Tracy's Paint & Body \$425.00; Transource Truck & Equipment \$473.00; Tripp, City of \$15.00; Truenorth Steel \$29,970.72; Tyndall Ambulance Service \$612.00; Tyndall NAPA \$599.05; Upper Deck Architects, INC \$6174.78; Vander Haag's, INC \$2230.54; Verizon Wireless \$164.45; Walter Welding \$84.40; Wheelco

Truck & Trailer \$275.02; Yankton CO Sheriff's Office \$100.00; Witness Fees \$95.03; **Manual Claims:**SD Department of Revenue \$166,295.37; SDACO \$186.00; SD Unclaimed Property \$20.00; B-Y Water District \$56.25; MailFinance \$644.61; Hutchinson County Treasurer \$3069.48; Merchants State Bank \$20.00; SD Unemployment Insurance \$159.71; US Bank \$71.13; Xerox Financial \$171.00; **Payroll:** Commissioners \$3846.20; Elections \$711.58; Auditor's Office \$7180.69; Treasurer's Office \$8993.62; States Attorney \$6634.85; Maintenance \$2843.20; Director of Equalization \$7532.48; Register of Deeds \$4923.68; 911 \$296.64; Veterans Service Officer \$1408.80; Sheriff \$11,106.45; Coroner \$495.38; Welfare \$845.28; County Extension \$2884.80; Planning & Zoning \$2991.80; Road & Bridge Administration \$6984.00; Construction & Maintenance \$52,178.20; Emergency & Disaster \$1458.80; FICA \$7,288.20; BCBS \$15,972.80

9:05 am Canvass the 2018 General Election: Adjournment: Motion was made by Mehlhaff, seconded by Friesen to adjourn at 9:05 am, and to reconvene as the canvassing board. **Motion carried.**

RECONVENE AS CANVASSING BOARD: Meeting called to order by Chairman Henke at 9:06 AM. Oath of Canvassing Board administered by County Auditor. Motion by Edlund, seconded by Hoff to approve the vote totals of the November 6, 2018 General Election. **Motion carried.** Motion by Hoff, seconded by Friesen to adjourn at 9:28 AM. and reconvene as the Board of County Commissioners. **Motion carried.**

9:30 am E&D's –Motion was made by Friesen, seconded by Hoff to approve Chairman Henke to sign the application for funding for hazard mitigation plan. **Motion carried.**

RESOLUTION 2018-11

APPOINTMENT OF APPLICANT AGENT

For the Pre-Disaster Mitigation Grant Program (PDM)

WHEREAS, **Hutchinson County** is submitting a Pre-Disaster Mitigation Grant project to the Federal Emergency Management Agency and the State of South Dakota; and

WHEREAS, **Hutchinson County** is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that **Hutchinson County** appoints Emergency Management Director David Hoffman as the authorized Applicant Agent.

Dated this 8th day of November 2018.

Appointing Authority

Name: **Bradley Henke**, Hutchinson County Commission Chairperson

Signed /s/Brad Henke

Date: 11/08/2018

Appointed Agent

Name: **David Hoffman**, Hutchinson County Emergency Management Director

Signed /s/ David Hoffman

Date 11/08/2018

9:45 am Department Heads: Department Heads gave their reports.

Sheriff Zeeb: Motion was made by Friesen, seconded by Mehlhaff to approve the purchase of 4 new AED machines for the courthouse and the 3 sheriff department vehicles. **Motion carried.** The plan is to use the Alcohol Diversion money that the county receives to purchase these machines.

10:15 am Highway Report: Right of way applications, Motion was made by Friesen, seconded by Mehlhaff to approve the right of way application for Golden West Telecommunications to bore under 418th Ave located in Sections 28 & 29 Township 97N, Range 59W. **Motion carried.**

Superintendent Baumiller informed the board that they are busy working on replacing culverts and mowing the ditches on county roads. Discussion was held with Lee Herrboldt, Superintendent Baumiller and the board concerning traffic and speed on county roads while the highway workers are repairing the roads. Motion was made by Mehlhaff, seconded by Edlund to approve Resolution 2018-10 Reduce Speed Limit. Roll call vote: Henke- yes, Hoff-yes, Friesen-yes, Edlund-yes, Mehlhaf-yes. **Motion carried.**

RESOLUTION 2018-10

WHEREAS, the Hutchinson County Commission has been requested by the Hutchinson County Highway Superintendent to reduce the speed limit zones on some portions of a county road for safety reasons since the Hutchinson County Highway Department plans to perform road work on those portions of the road; and

WHEREAS, the county road affected begins at the intersection of 290th Street and 435th Avenue and running three (3) miles east to the intersection of 290th Street and US HWY81; and

WHEREAS, the Hutchinson County Highway Superintendent is requesting that the speed limit zones be reduced to a maximum speed of forty (40) miles per hour on those portions of the county road until the road work is completed.

NOW, THEREFORE, BE IT RESOLVED, that beginning at the intersection of 290th Street and 435th Avenue and running three (3) miles east to the intersection of 290th Street and 438th Avenue the maximum speed shall be reduced to forty (40) miles per hour effective November 8, 2018, until the county road work has been completed by the Hutchinson County Highway Department and thereafter the maximum speed limit shall be restored to fifty-five (55) miles per hour.

Roll Call Vote: Henke – yes, Hoff –yes, Friesen –yes, Edlund –yes, Mehlhaff –yes.

Chairman Henke declared Resolution adopted this 8th day of November, 2018.

/s/Brad Henke, Chairman - Board of Commissioners

ATTEST: /s/Diane Murtha, County Auditor

10:30 am: Bids were opened by Auditor Murtha for the contract hauling of gravel to our county roads. The following bids were opened:

Mehlhaff Trucking \$.21 per mile; Knodel Contractors \$.20 per mile

Motion was made by Friesen, second by Hoff to award the bid to Knodel Construction. **Motion carried.**

10:45 am Alcohol Beverage License Renewals Motion was made by Mehlhaff, seconded by Hoff to approve

Liquor License Renewals: Motion was made by Mehlhaff, seconded by Hoff to approve the following alcohol beverage licenses renewals: **Motion carried.**

Haases Bar & Grill	License #RL-5677	Retail on Sale Liquor
Haases Bar & Grill	License #PL-4631	Package (Off-sale) Liquor
Meridian Corner	License #RL-19332	Retail On-Sale Liquor
Pep's Pub LLC	License # RL-5680	Retail On-Sale Liquor
Parkston Country Club	License #RL-6319	Retail- On-Sale Liquor
Ron's Service	License #RW-22506	Retail On-Off Sale Wine & Cider
The Back Nine LLC	License #RL-6355	Retail On-Sale Liquor

11:00 am AFSCME Council 65: Executive Session pursuant to SDCL 1-25-2: Motion was made by Friesen, seconded by Mehlhaff to enter into executive session 11:01AM. **Motion carried.** Chairman Henke called the session to end at 11:07 am. A motion to approve Chairman Henke to sign the union contract was made by Hoff, seconded by Friesen. **Motion carried.** This contract will be for years 2019-2024.

Equalization Lori Droppers – Motion was made by Hoff, seconded by Edlund to approve Chairman Henke to sign the application for property tax exempt status (SDCL 10-4-15) for Tract 1 Millers Addition, Olivet. **Motion carried.** This is the property that was purchased for the new courthouse.

Plat 2018-22: Plat of Tract A, Tract B and Tract C of Luann's Addition in the NE1/4 of Section 22, T97N, R56W of the 5th PM, Hutchinson County, South Dakota. Motion was made by Friesen, seconded by Hoff to approve the plat. **Motion carried.**

Plat 2018-23: Plat of Tract 1, Pietz Addition in the NW1/4 and in the N1/2 of the SW1/4 of Section 9, T99N, R59W of the 5th PM, Hutchinson County, South Dakota. Motion was made by Edlund, seconded by Mehlhaff to approve the plat. **Motion carried.**

Plat 2018-24: Plat of Kaufman Tract 2, lying in Government Lot 1 of Section 30, Township 97N, R60W of the 5th PM, Hutchinson County, South Dakota. Motion was made by Mehlhaff, seconded by Friesen to approve the plat. **Motion carried.**

Other Items: Water running on street by the West Courthouse Entrance: Discussion was held with Auditor Murtha, Mark Rames, Lee Herrboldt, Superintendent Baumiller, Anthony Rokusek and Darrell Elcock to discuss a possible solution to the water that is running from sump pumps and flowing down the street in front of the West Entrance to the Courthouse. This entrance is the only entrance with a handicap button to open the doors. Various complaints have been taken by Auditor Murtha from people with walkers or canes because they are having difficulty stepping over the water to the curb without getting their shoes wet. The Commissioners decided to have NO PARKING on the West side of the building until the sump pumps have quit pumping due to the ground being saturated from all the excess rain. Handicap parking signs are located in the NORTH parking lot and the West side. The West door will still be open during office hours.

SDACO, SDACC and NACO membership dues. Motion was made by Hoff, seconded by Friesen to approve Chairman Henke to sign the vouchers for payment for these dues. **Motion carried.**

Adjournment: Motion was made by Friesen, seconded by Edlund to adjourn at 11:30 am, and to meet on November 20, 2018. **Motion carried.**

/s/Brad Henke, Chairman

/s/Diane Murtha, Auditor

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