

COMMISSION MEETING

Oct. 7, 2014

9:00AM

The meeting was called to order by Chairman, Glenn Harnisch at 9:00 a.m., in the commission chambers of the Hutchinson County Courthouse. Commissioners Friesen, Laffey, Henke, and Hoff were present.

AGENDA: Motion by Henke, seconded by Laffey to approve the agenda as presented. All voted aye. Motion carried.

MINUTES: Motion by Hoff, seconded by Friesen to approve the minutes of the September 23rd meeting. All voted aye. Motion carried.

REPORTS: Motion by Laffey, seconded by Friesen to approve the following reports: Auditor's Account with the County Treasurer 09-30-14 \$5,902,961.68; Register of Deeds Report September 2014 \$6,522.50; Sheriff's Report September 2014; Pooled Cash Report 09-30-14 \$5,902,961.68. All voted aye. Motion carried.

CLAIMS: Motion by Hoff, seconded by Henke to approve the claims as presented. All voted aye. Motion carried. **Claims paid 10-07-14:** AT&T \$14.33 utilities; AT&T Mobility \$45.94 utilities; B&L Communications \$1,082.42 detailing & equipment installation; Brown & Saenger \$429.93 supplies; Election Systems & Software \$1,578.43 election supplies; Century Business Products Inc. \$20.09 copier contract; Colepapers \$277.76 supplies; Stepping Stones \$500.00 quarterly support; Commercial Asphalt Co. \$704.00 patch mix; Cummins Central Power LLC \$124.05 supplies; Dakotabilities \$360.00 quarterly support; Diesel Machinery Inc. \$105.52 parts; Driveline Service Inc. \$255.38 supplies; Executive Finance Management Inc. \$81.00 BIT billing; Tripp Farmers Elevator \$151.12 supplies; Fensel's Electric \$85.03 supplies; Freeman Regional Health \$30.00 blood alcohol; Second Century Publishing Inc. \$301.66; Steve Friesen \$351.16 rooms, meals, mileage; City of Freeman \$123.00 utilities; Freeman Implement Co. \$30.13 parts; GoldenWest Telecommunications \$1,092.43 utilities; Julie Herrboldt \$12.00 meals, David Hoffman \$652.02 4th quarter expenses; Hutchinson County Treasurer \$14.00 supplies; Interstate Companies Inc. \$137.82 supplies; Dallas Laffey \$309.64 mileage; Matheson Tri Gas Inc. \$30.29 parts; Lyle Signs Inc. \$861.79 supplies; Lonnie Mayer \$360.38 mileage; MCI Mega Preferred \$37.30 utilities; Mettler Implement \$187.75 parts; Menno Mercantile \$179.90 parts; Menno Lumber Co. \$34.94 supplies; City of Menno \$43.32 utilities; Minnehaha Co. Treasurer \$2,802.30 2nd ½ of joint powers agreement; Tamara Miller \$52.98 mileage, meals; Minnehaha Co. Auditor \$234.00 MI hearing fees; Mid-American Research \$36.15 supplies; Microfilm Imaging Systems \$215.00 equipment rent; Noteboom Implement \$260.81 supplies; Northwestern Energy \$165.38 utilities; Parkston Advance \$301.66 publishings; Printed Impressions \$576.00 envelopes; Quill Corporation \$182.56 supplies; Dean Schaffer \$324.00 court reporting fees; SD Dept. of Revenue \$135,795.56 monthly remittance to state; Sheehan Mack Sales & Equip. \$583.95 supplies; SD Assoc. of County Officials \$218.00 Sept. M&P Fund allocations; South Dakota Public Assurance Alliance \$66.00 ins. premium; Spencer Quarries Inc. \$4,299.91 chips & rip rap; Avera St. Benedict Health Center \$186.00 Blood Alcohol; Stern Oil Co. \$2,911.46 fuels; Tripp Farmers Lumber \$5.38 supplies; City of Tripp \$108.60 utilities; Southeastern Electric Coop \$139.03 utilities; Tyndall NAPA \$292.30 supplies; Kristin Woodall \$65.80 court reporter fees; Unemployment Ins. Div. of SD \$114.84 3rd quarter unemployment; Verizon Wireless \$106.74 utilities; Advanced Systems Inc. \$157.86 copier contract; Days Inn \$574.92 rooms. **Manual vouchers September '14:** Hutchinson Co. Treasurer \$126.31 advanced taxes; Hutchinson Co. Treasurer \$200.00 delinquent taxes; ACH Dakota Care \$23.59 admin. Fee; Bridgewater Fire Dept. \$ 1310.27 insurance tax apportionment; Delmont Fire Dept. \$229.42 insurance tax apportionment; Emery Fire Dept. \$403.51 insurance tax apportionment; Freeman Fire Dept. \$7071.27 insurance tax apportionment; Menno Fire Dept. \$6377.72 insurance tax apportionment; New Elm Springs Colony \$269.09 insurance tax apportionment; Parkston Fire Dept. \$9505.97 insurance tax apportionment; Scotland Fire Dept. \$938.55 insurance tax apportionment; SD

Dept. of Revenue \$42.12 excise tax; SD Assoc. of County Officials \$258.00 registration; Tripp Fire Dept. \$3859.37 insurance tax apportionment; Billion Chrysler \$22,500.00 vehicle; GoldenWest \$1234.60 utilities; SD Dept of Revenue \$108,110.10 monthly remittance to state; Pro Crush \$15,000.00 crushed gravel; US Postal Services ACH \$1,000.00 postage; Hutchinson Co. Treasurer \$72.85 delinquent taxes; W. Simonsen \$201.00 meals, mileage, supplies; Hutchinson Co. Treasurer \$3294.30 delinquent taxes; Avera Heart Hospital \$16,462.91 indigent health payment; Secretary of State \$60.00 notary fees; Capitol Ins. Co. \$100.00 bond. **Payroll September:** Commissioners \$3846.20; Auditor's Office \$5489.02; Treasurer's Office \$7609.21; States Attorney's Office \$5787.62; Custodian \$2449.53; Equalization Office \$6644.02; Register of Deeds Office \$4120.02; VSO Office \$1028.36; Sheriff's Office \$9345.46; Coroner's Office \$415.38; Care of Poor \$356.40; Extension Secretary \$2626.77; Weed Office \$1470.15; Planning & Zoning \$1149.71; Highway Office \$5981.48; Highway Road \$39,764.29; E&DS \$1188.00.

HIGHWAY REPORT: Joel Baumiller, Highway Superintendent, gave his report to the Board of Commissioners.

E&DS 4TH QUARTER: Dave Hoffman, E&DS Director, gave the 4th quarter SLA Activity Report Fiscal Year 2014 to the Board of Commissioners. Motion by Friesen, seconded by Hoff to authorize the board chairman to sign the report. All voted aye. Motion carried.

DAKOTA CARE INSURANCE: Jacqueline Johnson, Deb Schultz and Jerry Wenzel gave their report with renewal information for 2015.

GENERAL FUND SURPLUS ANALYSIS: According to SDCL 7-21-18.1, the County Auditor will file the following report with the Department of Legislative Audit.

**HUTCHINSON COUNTY
GENERAL FUND SURPLUS ANALYSIS
09-30-2014**

ASSETS:

Cash	\$5,902,961.68
Cash Change	\$ 1,200.00
Petty Cash	\$ 600.00
Taxes Receivable (Current)	\$1,109,268.51
Estimated Uncollectible Taxes Current	(11,092.89)
Taxes Receivable Delinquent	\$ 11,304.62
Estimated Uncollectible Taxes Delinquent	(8,478.47)
TOTAL ASSETS:	\$7,005,763.45

Claims Payable	\$ 11,090.00
Accrued Wages Payable	\$ 36,675.23
Accrued Withholding Payable	\$ 18,210.39
Deferred Revenue	\$1,101,001.77

FUND BALANCES:

Subsequent Year's Budget	\$4,346,787.00
Assigned for Capital Projects	\$ 750,000.00
Unassigned	\$ 741,999.06

TOTAL LIABILITIES AND EQUITY: \$7,005,763.45

Following Year's General Fund Budget \$3,712,372.00

The unassigned fund balance, divided by the
Following year's General Fund budget resulting
In the fund balance percentage 19.99%

CORONER APPOINTMENT: Motion by Friesen, seconded by Henke to appoint Roger Simonsen as Hutchinson County Coroner for the years 2015 & 2016. All voted aye. Motion carried.

SURVEY PLAT-LOTS A THRU H-Schoenfish/Heckenlaible: Survey Plat of Lots A thru H in sections 6 and 7, Township 98 North, Range 57 West of the 5th P.M., all in Hutchinson County, South Dakota. Motion by Friesen, seconded by Laffey to approve the plat contingent on the approval of the Hutchinson County Director of Equalization. All voted aye. Motion carried.

DEPUTY AUDITOR-Executive Session: Motion by Laffey, seconded by Henke to enter into executive session at 10:12 AM with Jane Gramkow, Deputy Auditor. All voted aye. Motion carried. The Board came out of executive at 10:25AM. No action taken.

OTHER ITEMS: In-Vision Software training is scheduled for tax training December 2nd through 4th. Financial training is scheduled for the week of December 8th.

ADJOURNMENT: Motion by Laffey, seconded by Friesen to adjourn at 10:29AM and to meet next on October 21st at 9:00 AM. All voted aye. Motion carried.

Wilma J. Simonsen, County Auditor

Glenn Harnisch, Board Chairman