

**COMMISSIONERS PROCEEDINGS**

**DECEMBER 12, 2023**

Sanborn County Commissioners met in regular session on Tuesday, December 12, 2023, at 9:00 am, with Vice Chairman Steve Larson presiding. Present was Paul Larson, Gary Blindauer, and Duane Peterson. Absent was Jeff Ebersdorfer. Auditor Kami Moody was also present. Motion by Peterson, seconded by Blindauer, to approve the minutes from November 21 meeting, with the amendment of the bid opening for the maintainer to take place today, December 12, not December 29<sup>th</sup> as stated in the minutes. Proper publishing had the correct date listed. Motion carried. Motion by Blindauer, seconded by Peterson to approve the agenda as presented. Motion carried.

**EXECUTIVE SESSION**

Motion by Blindauer, seconded by Peterson to enter executive session at 9:02. Vice-Chairman S. Larson declared end of executive session at 9:06.

**CITIZEN COMMENT**

Zach Scott was present to discuss the property that he owns near Twin Lakes. Recommendations by the board were that Scott’s apply for both a variance and conditional use permit to follow proper zoning regulations.

Don Klinkner and Margaret Spelbring, both board members of Benedict Township, were present to discuss bridge applications that Benedict Township applied for using Rural Access Infrastructure Grant funds that were awarded to the County from state monies. After lengthy discussion, the board decided to hold a public meeting on December 29<sup>th</sup> at 11 am, at the Courthouse to discuss the future of the bridges.

**REPORTS & BILLS**

Auditor and Treasurer in all accounts	\$3,510,081.29
Register of Deeds	\$ 4,551.50

Motion by P. Larson, seconded by Peterson, to pay the following bills. Motion carried.

Payroll before Deductions:

Commissioners	\$6,185.00
Auditor	\$9,297.84
Treasurer	\$10,627.47
States Attorney	\$8,751.34
Courthouse	\$4,594.68
Assessor	\$15,935.26
Register of Deeds	\$10,920.82
Sheriff	\$20,787.62
Public Welfare	\$1,825.41
Nurse	\$4,454.98
Ambulance	\$1,828.87
WIC	\$0.00

Extension Office		\$3,436.83
Weed		\$3,807.46
Drainage		\$0.00
Planning and Zoning		\$193.77
Road and Bridge		\$44,626.95
E-911		\$203.27
Emergency Management		\$748.13
Sobriety Testing		\$203.30
Wellmark BCBS	Insurance	\$26,899.15
AFLAC	Insurance	\$1,525.35
SD Retirement System	Retirement	\$10,860.14
Delta Dental	Insurance	\$1,163.10
Small Business	Insurance	\$51.00
Sanborn County Treasurer	Taxes in Trust	\$2,634.14
BEAM	Insurance	\$300.37
Cincinnati Insurance Co.	Insurance	\$512.81
EMC National Life Company	Insurance	\$470.40
Colonial Life	Insurance	\$126.30
First National Bank SD	Tax Liability	\$24,432.73
FNBO	Direct Deposit Fee	\$27.56
Accounts Management	Employee Garnishment	\$837.00
AT&T Mobility	Utilities	\$446.41
911iNet	Yearly Service	\$990.00
A-OX Welding	Supplies	\$43.52
Amazon Business Capital Service	Supplies	\$1,357.42
ARAMARK	Supplies	\$31.73
Beadle Co Sheriff	Jail Fees - E. Winter - J. Schulte - J. Knox - D. Gee	\$4,665.00
Best Western Hotel	Conference Travel	\$101.00
Brooks Oil Company	Supplies	\$6,700.66
Brosz Engineering Inc	Services & Fees	\$10,575.00
Butler Machinery Company	Maintainer Payoff	\$60,526.41
Butler Equipment Company	Supplies	\$2,965.61
Central Electric Coop	Utilities	\$249.12
City of Woonsocket	Utilities	\$111.36
Emergency Safety ED	EMT Courses - December	\$ 150.00
Express 2	Fuel	\$240.68

FNBO	Supplies	\$470.00
Hillyard-Sioux Falls	Supplies	\$247.87
Hollaway Construction	Repairs	\$101,462.63
Innovative Office Solutions	Toner	\$250.54
James Valley Drug Task Force	Dues for 2024	\$6,250.00
Jerauld County Auditor	Shipping	\$76.00
Khu Kle Shee	Blood Draw - D. Anderson	\$80.00
Kibble Equipment	Rentals	\$2,940.00
KO'S Pro Service	Tires 2004 Chevy	\$1,047.68
Lewis Family Drug LLC	Medical - J. Knox	\$83.27
Lifequest	Quarterly Support	\$2,000.00
Mac's Hardware Store	Supplies	\$76.33
Menard's-Mitchell	Supplies	\$30.64
MetroCount Traffic Data Specials	Supplies	\$68.00
Midwest Pump and Tank	Equipment	\$27,030.51
Mobile Binders	Supplies	\$1,460.56
Napa Central	Supplies	\$512.21
North Central - Huron Truck	Repairs	\$359.78
Northern Truck Equipment	Supplies	\$114.82
Northwest Pipe Fittings Inc	Culverts	\$29,565.60
Office Peeps Inc	Supplies	\$862.83
Physicians Claims Company	Ambulance Service Fee - October	\$530.64
Postmaster	Box Rent	\$718.00
Runnings	Supplies	\$402.11
Sanborn Co Ambulance	Meals	\$32.36
Santel Communications	Utilities	\$1,168.82
SD Dept of Transportation	Services & Fees	\$1,564.39
SD Sheriff's Association	Annual Dues	\$569.90
SDACC	NACo Membership Dues 2024	\$1,300.00
SDACO	Monthly Remittance	\$72.00
SDEMSA State Treasurer	Additional Fees	\$160.00
State Treasurer	Monthly Remittance	\$58,905.96
Sanborn Weekly Journal	Publishing	\$273.80
TC Enterprises	Supplies	\$4,320.35
Tech Solutions	Tech Support	\$3,395.98
The Radar Shop Inc	Supplies	\$564.00

TranSource Truck & Equipment	Supplies	\$247.91
Tyler Technologies Inc	Programming	\$4,707.35
Verizon	Utilities	\$80.02
Ron Volesky	Court Appointed Attorney Fees - C. Alvarez	\$313.50
Waste Management	Utilities	\$236.82
Wheelco	Supplies	\$1,313.63
Xcel Energy	Utilities	\$99.70

**BROSZ ENGINEERING**

A representative from Brosz Engineering was present to review the County Bridge Inspection report. Motion by P. Larson, seconded by Peterson to accept the change order from Hollaway Construction for bridge 056-091-010, on 221<sup>st</sup> street. Change order decreases the repair amount by \$12,533. Motion carried. Motion by Blindauer, seconded by Peterson to make the final payment, of \$101,462.63, to Hollaway Construction for bridge 056-091-010 on 221<sup>st</sup> street. Motion carried. Motion by Peterson, seconded by Blindauer to sign the certificate of completion for bridge 056-091-010 on 221<sup>st</sup> street. Motion carried.

**VETERAN’S SERVICE OFFICER**

TJ Thomas & Tim Storly were both present to give the board the yearly numbers for services provided to Sanborn County. As of current, a representative will be in Sanborn County on the 3<sup>rd</sup> Wednesday of each month, but willing to be here more often if necessary.

**HIGHWAY**

Stacy Mendenhall, Highway Superintendent and Sheri Kogel, Highway Administrative Assistant, met with the board.

Motion by P. Larson, seconded by Peterson to Submit the three following applications for consideration of award(s) for the Bridge Improvement Grant Program. Motion carried.

Whereas, Sanborn County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

Structure Number and Location:

56-220-169 1.5 E & 3.9 S of Artesian on 416<sup>th</sup> Ave over an unnamed creek

And Whereas, Sanborn County certifies that the project(s) are listed in the county’s Five-Year County Highway and Bridge Improvement Plan;

And Whereas, Sanborn County agrees to pay the 20% match on the Bridge Improvement Grant funds;

And Whereas, Sanborn County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners: Yes 4 No 0

Dated at Woonsocket SD, this 12<sup>th</sup> day of December, 2023.

/s/Steve Larson, Vice-Chairman

ATTEST:

/s/Kami Moody, County Auditor

Whereas, Sanborn County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

Structure Number and Location:

56-209-000 0.4 E & 13 N of Artesian on 220<sup>th</sup> Street over an unnamed creek

And Whereas, Sanborn County certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan;

And Whereas, Sanborn County agrees to pay the 20% match on the Bridge Improvement Grant funds;

And Whereas, Sanborn County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners: Yes 4 No 0

Dated at Woonsocket SD, this 12<sup>th</sup> day of December, 2023.

/s/Steve Larson, Vice-Chairman

ATTEST:

/s/Kami Moody, County Auditor

Whereas, Sanborn County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

Structure Number and Location:

56-030-025 7.5 N of Woonsocket on 397<sup>th</sup> Ave over Sand Creek

And Whereas, Sanborn County certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan;

And Whereas, Sanborn County agrees to pay the 20% match on the Bridge Improvement Grant funds;

And Whereas, Sanborn County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners: Yes 4 No 0

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/s/Steve Larson, Vice-Chairman

ATTEST:

/s/Kami Moody, County Auditor

### **BID OPENING FOR MAINTAINER**

No bids were received for the 2016 Cat Maintainer. The board will advertise again, with bid opening on January 16<sup>th</sup>.

### **HEARING TO SUPPLEMENT BUDGET**

Hearing no objections, motion by Blindauer, seconded by P. Larson, to supplement the Road & Bridge debt service budget for \$60,256.41 to pay the balance due on the loader. Because of good weather conditions last year, the highway did not need to crush the gravel for which this money was budgeted. The cash was allocated, so the board decided to pay the balance due on the motor grader to avoid paying additional interest. Motion carried.

### **KEVIN DEVOY, MACQUEEN EMERGENCY**

Kevin Devoy was asked to come to the meeting to talk with the board regarding Ambulance's; also present was Rick George & Aaron Fink. Devoy talked with the board about the different types of ambulances and the different layouts of the rigs. Our current rig is a 2001 and the board of commissioners, along with the Ambulance board, are exploring options for a new purchase.

**BID OPENING FOR FORD EXPLORER**

No bids were received for the 2017 Ford Explorer, that is still fully equipped with center equipment console, lightbar, and prisoner partition. The board will advertise again, with bid opening on January 16<sup>th</sup>.

**AMBULANCE AGREEMENT**

Auditor Moody presented two agreements to the board while Rick George and Aaron Finks were present. Motion by Blindauer, seconded by P. Larson to approve the lamResponding app for five years. lamResponding is an app that first responders use to report to calls. Motion carried. Motion by Blindauer, second by Peterson to approve the City of Mitchell Intercept Ambulance Agreement. The agreement allows for City of Mitchell ambulance to cover Sanborn County for emergency purposes and assist with Advanced Life Support (ALS) when needed. Motion carried.

**PENNY FARRIS & TAMI ZIEBART, EQUALIZATION OFFICE**

By recommendation from the Planning & Zoning board, a motion by Blindauer, seconded by Peterson to approve the following plat of ZOISS TRACT 1 AND ZOISS TRACT 2 IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 26, TOWNSHIP 106 NORTH, RANGE 61 WEST OF THE 5<sup>TH</sup> PM, SANBORN COUNTY, SOUTH DAKOTA. Motion carried.

I, the undersigned, acting as the County Auditor of Sanborn County, South Dakota, hereby certify that the above zoning administrator’s certificate of approval is true and correct, and that the Board of Commissioners have approved the said plat and including the signature thereon.

Dated this 12<sup>th</sup> day of December, 2023

/s/Kami Moody

Auditor, Sanborn County

**SDSU EXTENSION AGREEMENT**

Motion by Peterson, second by Blindauer to enter into agreement with the SDSU Extension, for the fiscal year of 2024, for the state Extension Office position for a county share cost of \$19,740.00. Motion carried.

**OTHER BUSINESS BROUGHT BEFORE THE BOARD**

Motion by P. Larson, second by Peterson to surplus the Brother HL3170 Laser printer to be disposed of. Motion carried.

Minutes from the December 4<sup>th</sup> Planning & Zoning meeting were reviewed, discussed, and approved.

There being no further business before the board, motion by P. Larson, seconded by Peterson, to adjourn the meeting at 12:28 pm. Motion carried. The next regular scheduled meeting will be held on Friday December 29, 2023.

Kami Moody

Steve Larson

Sanborn County Auditor

Vice-Chairman of the Board, Sanborn County