

**COMMISSIONERS PROCEEDINGS**

**SEPTEMBER 19, 2023**

Sanborn County Commissioners met in regular session on Tuesday, September 19, 2023, at 8:57 am, with Chairman Jeff Ebersdorfer presiding. Present was Steve Larson, Paul Larson, Gary Blindauer, and Duane Peterson. Auditor Kami Moody was also present. Motion by Peterson, seconded by Blindauer, to approve the minutes from August 15<sup>th</sup> meeting, as presented. Motion carried. Motion by S. Larson, seconded by Blindauer to approve the agenda as presented. Motion carried.

**CITIZEN COMMENT**

Ryan Olson was present to inquire about township bridges and replacement. The bridge in discussion is a township bridge. Options about replacement and applying for the Rural Access Infrastructure Grant was discussed.

**HIGHWAY**

Stacy Mendenhall, Highway Superintendent and Sheri Kogel, Highway Administrative Assistant, met with the board. Motion by Blindauer, seconded by S. Larson to approve the purchase of a 2024 Caterpillar 150 15A AWD Motor Grader with a 9 year warranty from Butler Cat for the purchase price of \$426,500.00, with a trade in value of \$167,700 for the 2016 Cat Motor Grader 140M3. Motion carried. Eric Prunty with Brosz Engineering was present to give an update on the bridge repair on 221<sup>st</sup> street. Road is currently open, but may potentially be closed when the remaining repair is completed. Motion by P. Larson, seconded by Peterson to transfer \$1,723,000 from General Fund to the Highway Fund for 2023 expenses. Motion carried.

Motion by S. Larson, seconded by Blindauer to enter Weed Board at 9:28 am. Discussion was had on weeds within the county. Ebersdorfer declared end of weed board at 9:35 am.

**HIGHWAY 5-YEAR PLAN**

The 5-year plan was presented at a public meeting. Public in attendance were Stacy Mendenhall & Sheri Kogel, Highway Department; County Commissioners; Kami Moody, County Auditor; and Tom Fridley & Josh Starzman, Sheriff’s office. Motion by S. Larson, seconded by P.Larson to approve the County 5-year plan as presented. Motion carried.

**ADOPT BUDGET**

Motion by P. Larson, second by Blindauer to approve Resolution 2023-13.

RESOLUTION #2023-13

ADOPTION OF ANNUAL BUDGET FOR SANBORN COUNTY, SOUTH DAKOTA

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioner shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and,

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW, THEREFORE, BE IT RESOLVED, that such Provisional Budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, shall be approved and adopted as THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES for Sanborn

County, South Dakota, and all its institutions and agencies for calendar year beginning January 1, 2024 and ending December 31, 2024 and the same is hereby approved and adopted by the Board of County Commissioners of Sanborn County, South Dakota, this 19<sup>th</sup> day of September, 2023. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor of Sanborn County, South Dakota. The accompanying taxes are levied by Sanborn County for the year January 1, 2024 through December 31, 2024. County Tax Levy for General Fund is 3.418, for Road & Bridge Opt Out is .472. This levy has not been approved by the Department of Revenue.

**AMBULANCE**

Aaron Fink and Rick George were present to propose a timeline for the purchase of a new ambulance. Rick talked about the different options of ambulance's and demo's vs purchasing a custom built rig. This is an extended timeline item, with hopes to put some funds aside for a few years before making the purchase. Grant options will also be explored.

**OTHER BUSINESS BROUGHT BEFORE THE BOARD**

Drainage Board minutes from August 9 were reviewed, discussed, and approved.  
Planning & Zoning minutes from September 11 were reviewed, discussed, and approved.

Josh Starzman, Emergency Manager presented Safe Space Shelter options to the board. Josh will apply for a grant for the cost of two shelters that will be placed in Forestburg. Discussion was had on a new drone for the Sheriff's office that has thermal capabilities. There are grants available for aiding the cost of the drone. Josh will do more research on options and funding and report back to the board.

The Board along with Auditor Moody had discussion regarding the WIC/County Health Nurse state restructure and how it will impact the county. Because the duties of the WIC and CHN offices are shared with Jerauld County, Moody will schedule a meeting with the Jerauld County Board of Commissioners to have further discussion on this matter.

Motion by P. Larson, seconded by Peterson to declare Lots 9-12 Inc Blk2 Crennans & Shannons Addition of Letcher Town as surplus. Motion carried. County will be accepting sealed bids for the property with bid opening taking place at 10am during the commissioner meeting on October 17<sup>th</sup>.

Motion by Peterson, seconded by P. Larson to sign the executive order 2023-13 by the State of South Dakota regarding the definition of a contractor. Motion carried. Sanborn County is considered a contractor with the State of South Dakota when doing business, for reimbursement purposes.

South Dakota Department of Safety proposed a contract with Sanborn County regarding the LEMPG (Local Emergency Management Performance Grant) program. Sanborn County does not currently hold a contract with the state for these Services and choose not to move forward with the contract.

Auditor Moody received a letter from the Department of Agriculture regarding a Surface Water Discharge Permit. No action necessary.

**REPORTS & BILLS**

Auditor and Treasurer in all accounts	\$3,009,428.01
Register of Deeds	\$ 1,330.00

Motion by P. Larson, seconded by Blindauer, to pay the following bills. Motion carried.

August Payroll before Deductions:

Commissioners		\$6,184.97
Auditor		\$8,430.01
Treasurer		\$8,827.30
States Attorney		\$7,097.04
Courthouse		\$4,046.38
Assessor		\$9,987.31
Register of Deeds		\$9,132.13
Sheriff		\$17,541.58
Public Welfare		\$1,585.48
Nurse		\$2,903.01
Ambulance		\$742.96
WIC		\$354.20
Extension Office		\$3,415.13
Weed		\$3,939.96
Drainage		\$193.77
Planning and Zoning		\$0.00
Road and Bridge		\$39,054.46
E-911		\$163.10
Emergency Management		\$757.10
Sobriety Testing		\$163.11
Accounts Management	Employee Garnishment	\$130.50
HRMC	Employee Garnishment	\$344.50
First National Bank SD	Tax Liability	\$8,149.14
Wellmark BCBS	Insurance	\$25,685.71
AFLAC	Insurance	\$1,524.95
SD Retirement System	Retirement	\$9,136.12
Delta Dental	Insurance	\$1,278.80
Small Business	Insurance	\$51.00
Sanborn County Treasurer	Taxes in Trust	\$96.69
BEAM	Insurance	\$285.39
Cincinnati Insurance Co.	Insurance	\$512.81
EMC National Life Company	Insurance	\$424.71
Colonial Life	Insurance	\$126.30
FNBO	Supplies	\$14,024.82
FNBO	Diret Deposit Fee	\$27.56
AT&T Mobility	Utilities	\$505.76
City of Woonsocket	Utilities	\$87.76
CNH - Titian Machinery	Case Skid Shoe	\$550.00
Connecting Point	Yearly Support	\$12,005.00

Conrad Repairs LLC	Repairs	\$222.56
Express 2	Fuel	\$2,077.49
Innovative Solutions	Supplies	\$740.48
McLeod's Printing & Supply	Supplies	\$268.80
Menard's	Supplies	\$287.89
Redwood Toxicology Lab.	Blood Tests	\$388.00
SDPAA	Liability & Property Insurance	\$66,161.84
Todd Spader	Mowing	\$690.00
Towns-TWPS-Schools-Cities	Monthly Remittance	\$42,139.42
SDACO	Monthly Remittance	\$70.00
State Treasurer	Monthly Remittance	\$78,207.55
A-OX Welding	Supplies	\$43.52
Agterga Coop	Supplies	\$16,217.80
Amazon Business Capital Service	Supplies	\$118.59
Beadle Co Sheriff	Jail Fees -L. Williams, D. Schmidt, G. Sandoval Chilel, N. Martin, D. Gee	\$3,277.50
Bound Tree	Supplies	\$678.19
Brooks Oil Company	Supplies	\$6,050.22
Brosz Engineering Inc	Repairs	\$36,157.50
Brule County Sheriff Office	Jail Fees - C. Thorton & J. Knox	\$2,108.00
CapFirst Equipment Finance, Inc	Yearly Payment	\$55,598.08
Mike Carpentier	Services	\$180.00
Central Electric Coop.	Utilities	\$255.93
Churchill, Manolis, Freeman	Court Appointed Fees - L. Montoya Vanegas	\$1,228.40
City of Woonsocket	Utilities	\$14.00
CNH - Productivity Plus - Titan M	Yearly Payment	\$550.00
Davison Co Sheriff	Jail Fees - J. Weissman & S. Hemminger	\$1,900.00
State of South Dakota	Blood Draw	\$125.00
SD Dept of Legislative Audit	20-21 Legislative Audit	\$11,442.00
Doug's Custom Paint & Body Inc	Repairs	\$178.76
Emergency Safety ED	EVOC Driver Training	\$100.00
Express Stop	Fuel	\$199.94
Farmers Elecator Co	Fuel	\$597.56
Deb Fastnacht	EMT Courses	\$150.00
Floor to Ceiling	Repairs on 3rd Floor Bathroom	\$2,555.97
First National Bank Omaha	Supplies	\$2,113.88
Hollaway Construction Inc	Repairs	\$465,633.65
Kibble Equipment	Mower Supplies	\$332.72
KO'S Pro Service	Repairs	\$507.74
Napa Central	Supplies	\$143.20
Northwest Pipe Fittings Inc	Supplies	\$215.15

Northwestern Energy	Utilities	\$1,377.54
Office Peeps	Supplies	\$1,510.22
Physicians Claims Company	Ambulance Service Fee July '23	\$518.38
Binder Lift INC Phase	Patient Lift Assist. Device	\$562.25
Premier Equipment	Supplies	\$315.00
Redwood Toxicology Lab.	Blood Tests	\$257.00
Safety Benefits Inc	Dues	\$75.00
Santel Communications	Utilities	\$1,156.40
SD Dept of Transportation	Repairs	\$47.74
Diana Senska	4-H Building Rent	\$100.00
Todd Spader	Mowing	\$345.00
Sanborn Weekly Journal	Publishing	\$610.35
Travis Coulthard	A/C Unit Repair	\$52.85
Tech Solutions	Tech Support	\$3,366.00
Verizon	Utilities	\$80.02
Ron Volesky	Court Appointed Fees -J.Weigand & J. Weissman	\$7,084.00
Waste Management	Utilities	\$234.52
Wheelco	Supplies	\$553.47
Williams Musical & Office Equipment	Toner	\$900.00
Woony Foods	Supplies	\$13.98
Xcel Energy	Utilities	\$6.03

There being no further business before the board, motion by Peterson, seconded by S. Larson, to adjourn the meeting at 3:22 pm. Motion carried. The next regular scheduled meeting will be held on Tuesday October 3, 2023.

Kami Moody

Jeff Ebersdorfer

Sanborn County Auditor

Chairman of the Board, Sanborn County